



**United
Kingdom
Atomic
Energy
Authority**

APPLICATION FOR EMPLOYMENT

PERSONAL DETAILS *If completing this form online please use the grey boxes*

Job Reference No:
(if applicable)

Identifier Number:

for official use only

Job applied for:

Where did you learn of this vacancy?

Title :

Full Name :

Address :

Postcode:

Telephone Number :

Mobile Telephone :

e-mail Address :

NI Number :

Nationality:

Place of Birth:

Former or Dual Nationality :

Nationality is ordinarily no bar to employment with the Authority. Certain restrictions however may apply where an individual has little or no UK residence or where checks cannot be undertaken in the country of origin.

Do you require a work permit to take up employment in the UK?

Yes

No

*

*** If available please attach documentary evidence to show that you are permitted to take up employment in the UK.**

EDUCATION AND QUALIFICATIONS

Please outline your secondary/further education and qualifications achieved to date:

MEMBERSHIP OF PROFESSIONAL ASSOCIATIONS

Are you a member of any professional association or working towards a professional qualification? If YES please give details below.

YES

NO

CAREER HISTORY / WORK EXPERIENCE

Summarise your career to date in the space below and include any part-time work, vacation or industrial placement training. List current or most recent jobs first and specify actual dates for employment during the last 3 years. Detail any gaps in employment lasting 28 days or more. Attach a continuation sheet if necessary.

SKILLS AND ABILITIES

e.g. computing skills, shorthand typing, supervising others, foreign languages etc.

What skills do you have which are relevant to the job for which you have applied?

REFERENCES

Please give details of your current and previous employers over the past 3 years. We also require contact details for one personal referee, to whom you are not related, and who should have known you for at least 3 years. If you have no relevant work experience, i.e. you are an undergraduate, college or school leaver, please name two academic supervisors or tutors (one of which should have known you for at least 3 years). Please note that for security vetting purposes all named referees will be contacted for references. It may be necessary to contact additional referees but this will be discussed with you before any approach is made.

Name:

Name:

Name:

Name:

Address:

Address:

Address:

Address:

Telephone number:

Telephone number:

Telephone number:

Telephone number:

Email address:

Email address:

Email address:

Email address:

Relationship to applicant:

Relationship to applicant:

Relationship to applicant:

Relationship to applicant:

Give details and dates of any previous applications to the Authority within the last 2 years. The title of the job applied for would be advantageous:

Have you ever been subject to security vetting before?

The information you have been asked to provide is considered to be personal data under the Data Protection legislation. This information will be used by the Authority to select candidates for recruitment. If your application is successful, this information will form the basis of your computerised staff record held on our HR Department's computer system and will be used in accordance with the purposes contained in the Authority's registration with the Information Commissioner's Office.

I certify that the information on this form is correct to the best of my knowledge. I understand that a false statement or omission may invalidate my application and, if appointed make me liable to disciplinary action.

Signature: Date:



Equal Opportunities Monitoring

Name:

Job reference number:
(if applicable)

Post applied for:

The Authority is committed to equality of opportunity and aims to ensure that all employees and eligible job applicants enjoy equal opportunity for employment and advancement on the basis of ability, qualifications, experience and suitability for the work. The Authority will not discriminate on the grounds of sex, age, race, ethnic origin, religion, religious belief or similar philosophical belief, sexual orientation, trade union membership or disability.

In order to assist us in monitoring the effectiveness of our Equal Opportunities Policy please provide the following information.

The information will be separated from your application form prior to short listing and will not be used at any stage to determine suitability for a post.

Age

Date of birth

Ethnic Origin

Ethnic origin questions are not about nationality, place of birth, or citizenship. They are about colour and broad ethnic group. UK citizens can belong to any of the groups indicated. *Note: These categories are based on the recommendations of the Commission for Racial Equality.*

(Please tick as appropriate)

- | | |
|------------------------|--------------------------|
| White | <input type="checkbox"/> |
| Mixed/Dual Background | <input type="checkbox"/> |
| Asian | <input type="checkbox"/> |
| Black | <input type="checkbox"/> |
| Chinese | <input type="checkbox"/> |
| Any other ethnic group | <input type="checkbox"/> |

Gender

Male Female *(Please tick as appropriate)*

Disability

Do you consider yourself to have any disabilities? Yes No
(Please tick as appropriate)